**Public Relations**

Description:

* Manage all social media accounts including Instagram and Facebook.
* Take pictures at and collect pictures from events.
* Make the NSSLHA video for junior orientation.
* Create and share flyers for various events as requested by other officers.
* Communicate with outside individuals or organizations to plan events, fundraisers, etc.
* Contact and coordinate vendors for the annual conference.
* Average hours per week: 3-4

**Public Relations Questions**

Individuals applying to this position must download this form, complete these questions, and submit the to the Google Form as part of your application packet, under the section: “Attach Your Position Questions.” Files should be named and uploaded with the following format: ***First Initial Last Name, President Questions (EX: E Smith, President Questions).***

***\**Please save this document as a .PDF or Word .DOC or we will not be able to view it\***

1. What experience do you have with Facebook and Instagram?
2. How comfortable are you with going up to people you do not know to ask to take their photo?
3. What experience do you have with editing apps and also with creating flyers?
4. As a public relations officer, you will have to communicate with many individuals in the community. Describe any related experiences that you think will help you excel at this.
5. Explain ways you have demonstrated your ability to collaborate with peers, faculty and/or members of the community.