**ELI Coordinator**

**Description:**

* Organize, plan, and preside over weekly CSAD 199-ELI
  + Holding class sessions once a week
  + Creating lesson plans for the class sessions and Conversation Club
  + Pairing language partners
  + Reviewing monthly reflections
  + Collaborating with students, Dr. Thompson, and the ELI manager
* Manage SHDG meetings in the absence of the SHDG Outreach Coordinator
* Collaborate with the SHDG Outreach Coordinator to assist with event planning
* This position will be selected through the interview process
* Average hours per week: 6-8

**ELI Coordinator Questions**

Individuals applying to this position must download this form, complete these questions, and submit the Google Form as part of your application packet, under the section: “Attach Your Position Questions.” Files should be named and uploaded with the following format: ***First Initial Last Name, ELI Coordinator Questions (EX: E Smith, ELI Coordinator Questions).***

***\**Please save this document as a .PDF or .DOC or we will not be able to view it\***

1. What ideas do you have for educating students about diversity?
2. Describe a time when you changed your style to work more effectively with a person from a different background.
3. When interacting with a person from a different culture than your own, how do you ensure that communication is culturally competent?
4. How will you be able to effectively facilitate the CSAD 199 course sessions as well as Conversation Club sessions?
5. Why do you want this position?